

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD

**Place:** Cricklade Town Hall, High St, Cricklade SN6 6AE

**Date:** 21 September 2016

**Start Time:** 6.00 pm

**Finish Time:** 8.15 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mary Champion, Cllr Mollie Groom,  
Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay (Vice-Chair)

### **Wiltshire Council Officers**

Alexa Smith – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Health & Wellbeing Champion – Ellen Blacker

### **Town and Parish Clerks/Councillors**

Baydon Parish Council – Emma Brook

Cricklade Town Council - Ruth Szybiak, Mark Clarke & John Coole

Lydiard Millicent Parish Council – Deborah Bourne

Lyneham & Bradenstoke Parish Council – Richard Selby-Boothroyd, Geoff Jackson-Haines, Lyn Thrussell & John Webb

### **Partners**

Wiltshire Police – Sgt Donna West

Cricklade Memorial Hall – Sheila Dunn

**Total in attendance: 48**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Mike Leighfield – Royal Wootton Bassett Town Council</li> <li>• Peter Colmer – Cricklade Town Council</li> <li>• Diana Kirby – Tockenham Parish Council</li> <li>• Veronica Stubbings – Broad Town Parish Council</li> <li>• Andrew Harris – Lydiard Millicent Parish Council</li> <li>• John Davis – Royal Wootton Bassett Arts Festival</li> </ul>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 20 July 2016 were agreed a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Big Pledge – Road to Rio 2016 review.</li> </ul>

	<ul style="list-style-type: none"> <li>• Mental Health Awareness.</li> <li>• Helping Wiltshire Council meet the challenges ahead.</li> <li>• Licensed Trade Event.</li> <li>• Network Rail.</li> </ul> <p>Skew bridge – work commenced during October 2016, expected to finish during Spring 2017.</p> <p>Broad Town bridge – to re-open.</p> <p>Public engagement event to be held at the Lime Kiln, Royal Wootton Bassett on Tuesday 27 September.</p>
6	<p><u>Strengthening our Communities</u></p> <p>Sgt Donna West – Wiltshire Police introduced a short film which outlined Wiltshire Police’s new policing model.</p> <p>Points made by Sgt West included:</p> <ul style="list-style-type: none"> <li>• That Wiltshire Police couldn’t continue to provide its current level of policing without doing some serious thinking on how it was able to provide good community policing during this period of austerity.</li> <li>• The need to put victims of crime and witnesses first.</li> <li>• Less handovers of ownership of a crime/incident – less officers/admin staff dealing with an incident.</li> <li>• Victims of crime being better informed of developments re their incident.</li> <li>• To change the dialogue – listen more to people.</li> <li>• The desire to re-design the way Wiltshire police worked – to move away from a rigid, one dimensional way of working.</li> <li>• Putting the right people in the right place.</li> <li>• That rural areas would see a better service – higher police visibility.</li> </ul>

- Officers working in the community, working from Libraries, High Street cafes using new technology to keep them out on the beat rather than shackled to a police station.
- That Inspector Dave Hobman would continue to be the sector inspector for the Royal Wootton Bassett and Cricklade community areas.
- That PCSOs would remain in their current beat areas.

The Chairman thanked Sgt West for her presentation.

Working with our Young People to Provide Positive Leisure Activities - Alexa Smith – Community Engagement Manager, Wiltshire Council

Youth grant funding applications:

**Decision**

**Connecting Youth awarded £38.14 towards a Cricklade youth project.**

Supporting Community Projects and Facilities - Alexa Smith – Community Engagement Manager, Wiltshire Council

Community Area Grants:

**Decision**

**REME Museum - Crowns Cafe awarded £5,000 for Crowns Cafe Charity Fitout.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Lyneham Primary School awarded £2,500 for Lyneham Primary Sensory Room.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Bushton Village Hall awarded £986 for two new cookers.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Royal Wootton Bassett & District Art Society awarded £480 for equipment to stage the Royal Wootton Bassett District Art Society Exhibition 2017. Agreed with the condition that other groups could use the equipment if required.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Bradenstoke Village Hall and Recreational Centre awarded £4,000 for Bradenstoke village hall's Low energy Heating Led lighting and insulated ceiling.**

***This application meets the grants criteria and has been classified as a capital project.***

**It was noted that £5,000 was awarded at the ABC meeting on 25 August to Cricklade Cricket Club for wicket improvements. This decision was taken by the Area Board members in order for work on the pitch to start as soon as the cricket season ended and before the weather deteriorated.**

**Councillor Led Initiatives:**

**Decision**

**Men's Shed awarded £2,000 for start up costs, tools and publicity**

materials.

***This application meets the grants criteria and has been classified as a capital project.***

Financial statement - Area Board funding as at start of meeting as noted

- Discretionary Capital - £43,433.20
- Youth Revenue - £64,253.

Health & Wellbeing draft terms of reference.

**Decision**

- **The draft terms of reference were agreed by the Area Board.**

Area Board delegation to Community Engagement Manager

Wiltshire Area Boards had previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It was proposed that this delegation was updated and extended to cover health and wellbeing projects.

**Decision**

- **That the Royal Wootton Bassett and Cricklade Area Board agreed that in order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice- Chairman) of the Area Board, and following consultation with all members of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.**
- **Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was**

	<p><b>considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions.</b></p>
7	<p><u>Spotlight on Parishes and Partners - Your Parish, Our Community</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police - the written report was noted.</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service - the written report was noted.</li> <li>• NHS Wiltshire - the written report was noted.</li> <li>• Healthwatch Wiltshire - the written report was noted.</li> <li>• Network Rail - the written report was noted.</li> <li>• Cricklade Town Council – the written report was noted.</li> <li>• Lydiard Millicent Parish Council – the written report was noted.</li> <li>• Purton Parish Council – the written report was noted.</li> <li>• Lyneham &amp; Bradenstoke Parish Council – the written report was noted.</li> <li>• Royal Wootton Bassett Sports Association - the written report was noted.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
8	<p><u>Task Group Reports and Decisions</u></p> <p>Community Area Transport Group – Cllr Bob Jones</p> <p>The following CAT-G recommendations from the meeting held on the 1 September 2016 were agreed by the Area Board:</p> <ul style="list-style-type: none"> <li>• <b>Issue 1732 Purton Manor Hill Footway – agree to a design and cost analysis in preparation for</b></li> </ul>



	<p><b>next meeting.</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 3986 HGV Signage Fiddle Forty Cricklade – prioritise sign review.</b></li> <li>• <b>Issue 4604 Bath Road Cricklade 20mph limit – request Area Board approval. No cost to Area Board, agreement between GreenSquare and Cricklade Town Council.</b></li> </ul> <p>Neighbourhood Planning Working Group (NEW-V) – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> <li>• That slow progress was being made.</li> </ul>
9	<p><u>Wrap up</u></p> <p>The following points were noted from the floor:</p> <p>Concerns about the lack of schools in the Royal Wootton Bassett community area re the new housing developments. – <i>A written response would be provided.</i></p> <p>Household Recycling Centres – concerns raised re charging for the new user permits that were being introduced by Wiltshire Council. <i>The chairman advised that there were no plans to charge for permits.</i></p>